



**Kennebec Water District Board of Trustees  
Annual Meeting  
Thursday, January 2, 2025 – 7:30 AM  
131 Drummond Avenue, Waterville, ME and Via Zoom**

**AGENDA**

1. Introduction of guests
  - a. Welcome new KWD employee – Kyle Walch
2. Review and approve minutes of regular meeting of December 5, 2024
3. Nominations and Election of Board Officers

<b>Officer Positions</b>	<b>2024 Officers</b>
President	Frank Rickards
Vice President	Ben Murray
Treasurer	Jeff Earickson
Assistant Treasurer	Mike Talbot
Clerk	Sarah Whateley
Assistant Clerk – (Typically the General Manager)	Roger Crouse

4. Annual Board approval providing KWD authority to file liens:  
Motion needed: “To commit the authority for collection of the rates and other charges of the Kennebec Water District in 2024 to the Treasurer of the Kennebec Water District Board of Trustees.”
5. Review and approval of account warrant
6. Review of November 2024 financial reports
7. Approvals/Motions Needed:
  - a. Approval of agreement with Dirigo Engineering for design services
  - b. Approval of 2025 workers’ compensation insurance premium - \$22,809 (paid in two installments of \$9,123.60 each). The 2024 premium was \$25,557.00.
8. General Manager report
9. Department reports
10. Trustee comments, concerns, and/or ideas
11. Public participation
12. As needed: Executive session 1 MRS §405. 6. A. Employment
13. Adjournment