

**KENNEBEC WATER DISTRICT
REGULAR BOARD OF TRUSTEES MEETING
THURSDAY – JANUARY 20, 2022 at 7:30 AM**

Note: KWD Trustees held this meeting at the KWD Water Treatment Plant. Notice of this meeting was posted on the KWD Facebook and Webpage.

The meeting was called to order at 7:30 a.m. by President Stabins.

Trustees present: Amy Stabins, President (Remote Access); Frank Richards, Vice-President; J. Michael Talbot, Treasurer (Remote Access); Jeff Earickson, Assistant Treasurer (Remote Access); Sarah Whateley, Clerk (Remote Access); Karl Dornish, Trustee; Allan Fuller, Trustee (Remote Access); Bruce Williams, Trustee (Remote Access)

Trustees absent: Al Hodsdon, Trustee; Denise Bruesewitz, Trustee

Also present: Roger Crouse, KWD General Manager; Amy Dyer, KWD Finance Manager (Remote Access); Jeff Longfellow, KWD Engineering Manager (Remote Access); Matt Zetterman, KWD Technology Manager (Remote Access); Benny LaPlante, KWD Service Manager (Remote Access); Jared Bragdon, KWD Distribution Manager (Remote Access); Sue Markatine, KWD Recording Secretary

ITEM 1: INTRODUCTION OF GUESTS

None

ITEM 2: REVIEW AND APPROVE THE MINUTES OF THE ANNUAL BOARD OF TRUSTEES' MEETING OF JANUARY 6, 2022.

Motion by Trustee Talbot, "to accept the minutes of the Annual Board of Trustees' meeting of January 6, 2022," seconded by Trustee Richards.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 3: REVIEW AND APPROVAL OF ACCOUNT WARRANT

Motion by Trustee Talbot, "to ratify the January 20, 2022 total warrant of checks released for \$120,416.59," seconded by Trustee Earickson.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 4: APPROVALS/MOTIONS NEEDED**A. Courtesy Boat Inspection Payment Approval**

The Trustees were provided with a request to reimburse the China Region Lakes Alliance (CRLA) for a portion of the cost for the 2021 Courtesy Boat Inspection program which utilizes summer workers (typically students) to inspect watercraft at the boat launches on China Lake, Three Mile Pond, and Webber Pond for plant matter to reduce the risk of invasive species entering the lakes.

Motion by Trustee Richards, “to authorize a contribution of \$8,000.00 to the China Region Lakes Alliance for the 2021 Courtesy Boat Inspection program,” seconded by Trustee Earickson.

Trustee Stabins mentioned that she was recently thanked by a CRLA representative for KWD’s continued support of this program. Trustee Richards commented on the importance of this program, as the introduction of an invasive species could be detrimental to a lake for years.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

B. Approval of Agreement with ReVision Energy

The Trustees were provided with a Letter of Intent and Exclusivity Agreement between KWD and ReVision Energy, Inc. regarding the possibility of constructing a solar array at KWD’s Water Treatment Plant and a request for authorization to execute this agreement. The Board members discussed this potential project, and a motion was proposed.

Motion by Trustee Richards, “to authorize the Letter of Intent and Exclusivity Agreement between KWD and ReVision Energy, Inc.” seconded by Trustee Earickson.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 5: GENERAL MANAGER’S REPORT

The Trustees were provided with the General Manager’s report, and a brief review was conducted by Mr. Crouse.

In addition to his report, the Trustees were provided with a timeline of major construction projects, funding determinations, and rate case activities for the first two quarters of 2022 which will need decisions and actions by the Board. Mr. Crouse reviewed these projects and timeline. At today’s meeting, a decision was made to hold the public hearing for the upcoming rate increase on May 17, 2022 at 7:00 p.m. with the venue yet to be determined.

The Trustees discussed the pending agreement with Comprehensive Land Technologies, Inc. (CLT) who will conduct the tree harvest in the China Lake South Narrows Peninsula, and a motion was proposed.

Motion by Trustee Talbot, “to have the contract with Comprehensive Land Technologies, Inc. presented to the Board members for review before approval,” seconded by Trustee Richards.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

Motion by Trustee Talbot, “to accept the General Manager’s Report as presented,” seconded by Trustee Richards.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 6: TRUSTEE COMMENTS, CONCERNS, AND/OR IDEAS

At Trustee Richards request, Mr. Crouse reviewed the circumstances of the two recent water main breaks. Trustee Dornish stated he received an e-mail from a resident who was affected by one of these breaks giving kudos to KWD’s repair performance.

Trustee Earickson mentioned that he received a letter from a company offering insurance for the water line between KWD’s shut off box and the dwelling as the customer is responsible for this portion of the pipe. This letter is not affiliated with KWD; however, the Business Office generally receives a few inquiries from customers when these marketing campaigns occur.

Trustee Stabins and Trustee Talbot, who both attended the Waterville Planning Board meeting for approval of the new KWD facility, commended Mr. Crouse on an excellent presentation. Regarding the same subject, Trustee Richards mentioned the favorable follow-up article in the *Morning Sentinel*.

ITEM 7: PUBLIC PARTICIPATION

None

ITEM 8: AS NEEDED: EXECUTIVE SESSION – 1 MRS §405. EXECUTIVE SESSIONS

None

Motion by Trustee Talbot, “to adjourn the meeting,” seconded by Trustee Earickson.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards - Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

Meeting adjourned at 8:25 a.m.