

**KENNEBEC WATER DISTRICT
ANNUAL BOARD OF TRUSTEES MEETING
THURSDAY – JANUARY 6, 2022 AT 7:30 AM**

Note: KWD Trustees held this meeting at the KWD Water Treatment Plant. Notice of this meeting was posted on the KWD Facebook and Webpage.

The meeting was called to order at 7:30 a.m. by Vice-President Amy Stabins.

Trustees present: Jeff Earickson, Assistant Treasurer (Remote Access); J. Michael Talbot, Treasurer; Amy Stabins, Vice-President; Karl Dornish, Trustee; Frank Richards, Trustee; Allan Fuller, Trustee (Remote Access); Sarah Whateley, Clerk (Remote Access); Bruce Williams, Trustee

Trustees absent: Al Hodsdon, Trustee; Denise Bruesewitz, Trustee

Also present: Roger Crouse, KWD General Manager; Amy Dyer, KWD Finance Manager (Remote Access); Jeff Longfellow, KWD Engineering Manager (Remote Access); Matt Zetterman, KWD Technology Manager (Remote Access); Benny LaPlante, KWD Service Manager (Remote Access); Jared Bragdon, KWD Distribution Manager (Remote Access); Robbie Bickford, KWD Water Quality Manager; Sue Markatine, Recording Secretary

ITEM 1: INTRODUCTION OF GUESTS

Philip deMaynadier, Judy Stone, Stephen Greene, Evan Houk, Molly Docherty

ITEM 2: REVIEW AND APPROVE THE MINUTES OF THE REGULAR BOARD OF TRUSTEES' MEETING OF DECEMBER 16, 2021.

Motion by Trustee Talbot, "to accept the minutes of the Regular Board of Trustees' Meeting of December 16, 2021," seconded by Trustee Richards.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 3: NOMINATIONS AND ANNUAL ELECTION OF BOARD OFFICERS

- a. President**
- b. Vice President**
- c. Treasurer**
- d. Assistant Treasurer**
- e. Clerk**
- f. Assistant Clerk**

After some discussion, a motion was made to nominate the available positions for the 2022 KWD Board of Trustees Officers.

Motion by Trustee Williams, “to elect the following slate of officers for 2022: Amy Stabins, President; Frank Richards, Vice President; J. Michael Talbot, Treasurer; Jeff Earickson, Assistant Treasurer; Sarah Whateley, Clerk; Roger Crouse, Assistant Clerk,” seconded by Trustee Dornish.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 4: ANNUAL BOARD APPROVAL PROVIDING KWD AUTHORITY TO FILE LIENS:

- a. Motion needed: “To commit the authority for collection of the rates and other charges of the Kennebec Water District in 2022 to the Treasurer of the Kennebec Water District Board of Trustees.”**

It was the consensus of the Trustees to commit to the KWD Treasurer/Assistant Treasurer the KWD rates and other charges for collection.

Motion by Trustee Richards, “to commit the authority for collection of the rates and other charges of the KWD in 2022 to the Treasurer/Assistant Treasurer of the KWD Board of Trustees,” seconded by Trustee Dornish.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 5: REVIEW AND APPROVAL OF ACCOUNT WARRANT

Motion by Trustee Talbot, “to ratify the January 6, 2022 total warrant of checks released for \$152,768.96,” seconded by Trustee Earickson.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 6: SOUTH NARROWS PENINSULA HARVESTING PLAN – Staff response to December 9, 2021 letter from concerned citizens

Mr. Crouse reviewed the proposed revisions to the South Narrows Peninsula Harvesting Plan associated with the written comments sent to the Board of Trustees on December 9, 2021. Mr. Crouse suggested that a limited attendee post-harvest site walk of the South Narrows Peninsula occur rather than a pre-harvest site walk.

Motion by Trustee Richards, “to authorize the General Manager to move forward with the South Narrows Peninsula Harvesting plan, as modified, and to provide an opportunity for a limited attendee post-harvest site walk in the summer of 2022,” seconded by Trustee Earickson. After discussion and questions by Board members a vote was taken.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Nay, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried.

ITEM 7: APPROVALS/MOTIONS NEEDED

Approval of Agreement with ReVision Energy - response from ReVision Energy on proposed agreement modifications is still pending. No motion needed at this time.

ITEM 7: GENERAL MANAGER’S REPORT

As part of their Board packet, the Trustees were provided with the General Manager’s Report for review. Mr. Crouse updated the Board on a few items at today’s meeting.

Motion by Trustee Talbot, “to accept the General Manager’s Report as presented,” seconded by Trustee Williams.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 8: DEPARTMENT REPORTS

As part of their Board packet, the Trustees were provided with the Monthly Department Reports prepared by the respective managers.

Mr. Crouse reported that due to the work involved with the year-end financials, the December financial reports will be provided in February rather than the meeting on January 20, 2022.

Trustee Fuller made inquiries of KWD Managers regarding several items including EJP value added service, China Lake drawdown, clarifier screen replacement project, and GPS unit repair and availability. Responses were provided by the managers.

Mr. Bragdon reported that KWD has made an offer to a candidate for an open distribution technician position.

Motion by Trustee Talbot, “to accept the Department Reports as presented,” seconded by Trustee Williams.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

ITEM 9: TRUSTEE COMMENTS, CONCERNS, AND/OR IDEAS

Trustee Fuller requested a copy of the KWD Forest Management Plan. Mr. Crouse indicated that the Forest Management Plan can be found on KWD’s website.

ITEM 10: PUBLIC PARTICIPATION

Comments regarding harvesting on KWD watershed lands were received from Mr. deMaynadier, Ms. Stone, Mr. Greene, and Ms. Docherty.

ITEM 11: AS NEEDED: EXECUTIVE SESSION – 1 MRS §405. EXECUTIVE SESSIONS

None.

Motion by Trustee Talbot, “to adjourn the meeting,” seconded by Trustee Richards.

Roll Call Vote: Trustee Earickson – Yea, Trustee Talbot – Yea, Trustee Richards – Yea, Trustee Stabins – Yea, Trustee Dornish – Yea, Trustee Fuller – Yea, Trustee Whateley – Yea, Trustee Williams – Yea. Motion carried unanimously.

Meeting adjourned at 8:32 a.m.

Roger Crouse, General Manager &
Board of Trustees Assistant Clerk