

**KENNEBEC WATER DISTRICT
REGULAR BOARD OF TRUSTEES' MEETING
THURSDAY – OCTOBER 17, 2019 at 7:30 AM**

The meeting was called to order at 7:30 a.m. by President Earickson.

Trustees present: Jeff Earickson, President; Mark McCluskey, Vice-President; J. Michael Talbot, Treasurer; Allan Fuller, Clerk; Al Hodsdon, Trustee; Karl Dornish, Trustee; Amy Stabins, Trustee

Trustees absent: Alex Wild, Assistant Treasurer; Frank Richards, Trustee; Denise Bruesewitz, Trustee

Also present: Roger Crouse, General Manager; Jeff Longfellow, KWD Engineer; Matt Zetterman, KWD Director of Technology; Benny LaPlante, KWD Customer Service Manager/Safety Coordinator; Jared Bragdon, KWD Operations Superintendent; Robbie Bickford, KWD Director of Quality; Sue Markatine, Recording Secretary

ITEM 1: INTRODUCTION OF GUESTS

None

ITEM 2: REVIEW AND APPROVE THE MINUTES OF THE REGULAR BOARD OF TRUSTEES' MEETING OF OCTOBER 3, 2019.

Motion by Trustee Hodsdon, "to accept the minutes of the Regular Board of Trustees' Meeting of October 3, 2019," seconded by Trustee Talbot.

Vote: Motion carried unanimously.

ITEM 3: FINANCIALS

A. Account Warrant

Motion by Trustee Talbot, "to ratify the October 17, 2019 total warrant of checks released for \$1,152,960.55," seconded by Trustee Earickson.

Vote: Motion carried unanimously.

B. Outstanding Service Bills

This agenda item was tabled until the November 7th Board meeting.

C. Other

None

ITEM 4: EXECUTIVE SESSION – 1 MRS §405. EXECUTIVE SESSIONS

None

ITEM 5: MOTION ISSUES**A. Approval of Chemical Purchase – Ortho-Polyphosphate**

The Board members were furnished with a Request for Authorization memo which included three bid proposals for the purchase of the annual supply of the chemical ortho-polyphosphate.

Motion by Trustee Talbot, “to accept the low bid from Carus Corporation for \$10,235.00 for 2,000 gallons of ortho-polyphosphate,” seconded by Trustee Hodsdon.

Vote: Motion carried unanimously.

B. Other

None

ITEM 6: TRUSTEES**A. Comments, Concerns, Ideas**

Trustee Stabins asked if the hydrant water usage for the fire at McCormack Building Supply, Winslow, had any effect on the KWD system and if the amount of water utilized to extinguish the blaze was known. Mr. Bragdon responded that many towns/city fire department resources responded to this fire and most do not meter the amount of water usage in this situation. In his estimation, approximately 400,000 gallons of water were used. Due to KWD’s resilient infrastructure, KWD’s hydrant maintenance program, and KWD’s ability to produce high volumes of water, the system is prepared to and can easily withstand this type of strong water pull. Trustee Stabins suggested, and the other Trustees concurred, that KWD’s system usage to fight fires would be an informative and interesting post to KWD’s Facebook page.

Trustee Talbot commended the Operations and Maintenance crew on the ingenuity of customizing a tool in order to repair a packing leak on Main Street, Waterville. Because of this, an excavation and costly expansive area of re-pavement due to the present pavement cut moratorium was avoided.

Trustee Hodsdon commented on the fact that the graffiti has been removed from the pump station. Mr. Longfellow stated that there was also a sealant applied to the area to aid in preventing future absorption.

**ITEM 7: PRESENTATION BY ROBBIE BICKFORD
KWD’S FOREST MANAGEMENT PLAN**

Mr. Bickford conducted a presentation overviewing KWD’s Forest Management Plan which is being formulated with collaboration from Comprehensive Land Technologies, Inc. Following a

question and answer session, the Board members thanked Mr. Bickford for this informative presentation.

ITEM 8: GENERAL MANAGER’S REPORT

A. Maine Public Employees Retirement System – 457 Deferred Compensation Plan

Mr. Crouse informed the Board members that the Maine Public Employees Retirement System (MePERS), in which KWD is a member of for employee pension purposes, is now offering a tax deferred savings plan in which employees can choose to contribute in order to supplement their retirement benefits. Except for some administrative overhead, this program would be at no cost to KWD.

Motion by Trustee Earickson, “to approve the KWD participation in the Maine Public Employees Retirement System 457 Deferred Compensation Plan,” seconded by Trustee Fuller.

Vote: Motion carried unanimously.

B. Downtown Waterville Water Main Replacement Project Update

Mr. Crouse reported that the engineering specifications from Wright-Pierce for the KWD downtown Waterville main replacement project are expected to be completed within the next couple of weeks. The main replacement bid solicitations are scheduled to be mailed at the end of December or beginning of January.

C. Other

Mr. Crouse reminded the Trustees that KWD is hosting the Maine Water Utilities Association’s bi-monthly meeting on Thursday, December 5th. The first Board meeting in December is scheduled for Wednesday, December 4th.

Motion by Trustee Talbot, “to accept the General Manager’s Report as presented,” seconded by Trustee Hodsdon.

Vote: Motion carried unanimously.

ITEM 9: PUBLIC PARTICIPATION

None

Motion by Trustee Talbot, “to adjourn the meeting,” seconded by Trustee McCluskey.

Vote: Motion carried unanimously.

Meeting adjourned at 8:35 a.m.

Sue Markatine, Recording Secretary