

**KENNEBEC WATER DISTRICT
REGULAR BOARD OF TRUSTEES MEETING
THURSDAY – SEPTEMBER 21, 2017 at 7:30 AM**

The meeting was called to order at 7:30 a.m. by President Hodsdon.

Trustees present: Al Hodsdon, President; Karl Dornish, Vice-President; J. Michael Talbot, Treasurer; Allan Fuller, Clerk; Jeff Earickson, Assistant Treasurer; Bill Boucher, Trustee; Kevin Gorman, Trustee; Joan Sanzenbacher, Trustee; Mark McCluskey, Trustee; Frank Richards, Trustee

Trustees absent: None

J. Michael Talbot, Treasurer, left the meeting at 8:30 a.m.

Also present: Jeff LaCasse, General Manager; Jefferson Longfellow, KWD Engineer; Mike O'Brien, KWD Customer Service/Safety Manager; Benny LaPlante, KWD Distribution Superintendent; Sue Markatine, Recording Secretary

ITEM 1: INTRODUCTION OF GUESTS

None

ITEM 2: REVIEW AND APPROVE THE MINUTES OF THE REGULAR BOARD OF TRUSTEES' MEETING OF SEPTEMBER 7, 2017.

Motion by Trustee Talbot, "to accept the minutes of the Regular Board of Trustees' Meeting of September 7, 2017," seconded by Trustee Fuller.

Vote: Motion carried unanimously.

ITEM 3: FINANCIALS

A. ACCOUNT WARRANT

September 21, 2017

CHECKS RELEASED		Check	Dollar
Vendor	Description	Date	Amount
Agway Inc.	Weed Trimmer String	09/01/17	29.98
Atwork Franchise Inc.	Flaggers-51.50 Hours	09/01/17	939.36
Joseph's Sporting Goods	Employees Clothing	09/01/17	283.82
Kennebec Auto Service	Maintenance, Repairs, Inspection-Tk 10	09/01/17	619.93
Maine Municipal Bond Bank	2009 ARRA Loan Admin Fee & Principal	09/01/17	7,527.15
Maine Water Works Supply	Couplings/Nipples/Base/Gate Box Materials/Svc. Box Lids	09/01/17	3,769.12
Motor Supply Company	Antifreeze	09/01/17	6.95
Northeast Laboratory	Water Tests	09/01/17	190.00
E. J. Prescott Inc.	16 Meters	09/01/17	2,000.00
Quill Corporation	Towels/Wipes	09/01/17	153.98
Spiller's	Annual Service Contract for Engineering Plotter/Printer	09/01/17	661.00
Staples Credit Plan	Binders/Paper for Water Service Applications	09/01/17	89.70
US Bank Corporate Trust Boston	2011 Bond Principal & Interest	09/01/17	72,271.64
Town of Vassalboro	Quarterly Real Estate Taxes	09/01/17	7,549.67
Verizon Wireless	Monthly Data Service	09/01/17	131.00
Ware-Butler Inc.	Exterior Screws	09/01/17	20.70
City of Waterville	Annual Real Estate Taxes-M-4	09/01/17	1,959.72
Treasurer, State of Maine	Monthly Sales Tax	09/06/17	2,383.82
MainePERS	Monthly Employer Contribution	09/06/17	9,761.15
MainePERS	Monthly Group Life Premiums	09/06/17	693.46
McGee Construction LLC	Clinton Avenue, Winslow, Capital Project	09/06/17	218,450.70
Kennebec County Reg. of Deeds	Water Lien & Release Filing Fees-5 Properties	09/07/17	110.00
Town of Vassalboro	Quarterly Real Estate Taxes	09/07/17	654.03
A C Electric Corp.	Inspect, Test, and Cut-Out Damaged Coil-M-4	09/08/17	3,265.60
American Messaging	Quarterly Pager Service	09/08/17	124.62
Atwork Franchise Inc.	Flaggers-11.00 Hours	09/08/17	200.64
E S Boulous Company	Disconnect 3 Hot Water Tanks/Replace Outlet-Fairfield	09/08/17	225.00
Central Maine Power	Monthly Electricity-Taylor Ave	09/08/17	58.65
Constellation NewEnergy Inc.	Monthly Electricity-Various Locations	09/08/17	4,337.37
GWI	Monthly Internet Service	09/08/17	284.60
Hilltop Cleaning Service	Monthly Cleaning Service	09/08/17	708.00
Houle's Plumbing, Heating, & AC	Boiler Maintenance-South Street	09/08/17	782.35
Hussey Communications Inc.	Monthly Internet Service	09/08/17	250.00
Kennebec Auto Service	Repairs-Tk 20	09/08/17	269.08
Kennebec Water District	Monthly Petty Cash	09/08/17	45.60
M C Disposal Inc./DBA CMD	Monthly Rubbish Removal	09/08/17	88.00
Maine Oxy	Wire Spool	09/08/17	103.80
Treasurer, State of Maine	Water Tests	09/08/17	498.00
Northeast Laboratory	Water Tests	09/08/17	450.00
E. J. Prescott Inc.	Back Flow Prevention Devices/Meters/Meter Kit	09/08/17	28,100.80
Seacoast Security Inc.	Annual Security Monitoring-WTP	09/08/17	771.00
David Morin	Monthly Lawn Service-Various Locations	09/08/17	995.00
Staples Credit Plan	Ink/Plan Copies/Printer	09/08/17	195.57
Stiles Company	Back Flow Prevention Devices	09/08/17	1,003.40
Thayer Corporation	Quarterly Service Heating/AC-Business Office	09/08/17	305.68
D L Thurrott Inc.	3-Inch Relief Valve-WTP	09/08/17	687.50

VWR International LLC	Fluoride Standards/Testing Supplies-WTP Lab	09/08/17	926.94
Agway Inc.	Tape Measure/Utility Knife/Tarp	09/14/17	39.95
Answering Services Unlimited	Monthly Answering Service	09/14/17	83.74
Atwork Franchise Inc.	Flaggers-43.00 Hours	09/14/17	784.32
Town of China	Semi-Annual Real Estate Taxes	09/14/17	9,211.67
Constellation NewEnergy Inc.	Monthly Electricity-South Street	09/14/17	18.72
Desert Diamond Industries	Asphalt Blades	09/14/17	1,664.00
Earthlink Business 1058	Monthly Telephone Service	09/14/17	378.31
EMSL Analytical Inc. Products	Cryptosporidium Sampling	09/14/17	380.00
Fairfield Drafting & Const. Inc.	Fall Protection Project-WTP	09/14/17	22,440.00
Wex Bank	Monthly Vehicle Fuel Usage	09/14/17	2,657.42
Hach Company	Lab Supplies-WTP	09/14/17	1,567.99
M C Disposal Inc./DBA CMD	Monthly Portapotty Rental	09/14/17	75.00
Gerald MacKenzie Inc.	Pavement Patches-Various Locations	09/14/17	4,291.90
Maine Municipal Association	Data Security Seminar-1 Employee	09/14/17	45.00
Treasurer, State of Maine	Water Tests	09/14/17	421.00
Postmaster	Annual First-Class Presorted Bulk Mail Permit	09/14/17	225.00
Time Warner Cable	Monthly Internet Service	09/14/17	232.38
Walmart Community/GEMB	Paper Goods/Beverages/Sugar/Tissue	09/14/17	83.79
Wright-Pierce	Monthly WAPS Administration & Inspection Services	09/14/17	24,087.66
Postmaster	Bulk Mail Postage-Billing	09/15/17	582.11
TOTAL WARRANT			\$444,204.04

Motion by Trustee Talbot, “to ratify the total warrant of checks released for \$444,204.04,” seconded by Trustee Earickson.

Trustee Dornish referred to the payment made to E S Boulos, and asked the reason KWD disconnected three hot water tanks in Fairfield. Mr. LaCasse explained that there were multiple jobs related to this purchase order, and the tanks which were disconnected and no longer needed were actually at the WTP. The outlet replacement was at the Fairfield Booster Station.

Trustee Dornish also noted the payment made to Desert Diamond Industries, and asked for a further explanation of an asphalt blade. Mr. LaPlante explained that an asphalt blade is basically a saw blade used for cutting pavement.

Vote: Motion carried unanimously.

B. July Financials

As part of their packet, the Board members were provided with a copy of the July financial statements and a brief review was conducted. With the realization of four months since the rate increase became effective, the 2017 year-to-date operating revenues are above 2016 by \$68,253. One category which is reflecting a slight decrease, \$5,599, is the sales for resale category which is the water sold to Maine Water Company which provides water for a portion of the Town of Oakland.

The 2017 year-to-date operations and maintenance expenses are above 2016 by \$50,591, and the overall year-to-date operating expenses are above 2016 by \$51,614. The offset between the year-to-date operating revenues and year-to-date operating expenses is a positive \$16,639.

The 2017 non-operating revenues, which are chiefly the M-4 hydro-generator revenue and expenses, are reflecting a year-to-date decrease of \$190,913. Trustee Hodsdon asked if KWD expensed rather than capitalized the majority of the work to make M-4 operable. Mr. LaCasse answered affirmatively, adding that because the work was mainly for repairs, the proper reporting is to expense the costs.

On a side note, at the previous meeting Trustee Dornish had noted that the word “net” was used incorrectly as a descriptor for several line items on the financial statements and had recommended replacing or eliminating the word “net” for a few of these line items. Mr. LaCasse informed the Board that when the word “net” was replaced with “total” a couple of the line items which actually were “net” categories automatically changed to “total” as well. He stated there would be a cost to hire the consultant who built the financial statements to correct the labels. However, the bottom line item continues to be reflected as net income.

Overall, the 2017 year-to-date net income is below 2016 by \$174,274. Even with the extraction of the non-operating revenue loss, the forecast continues to be an overall net loss for 2017. Mr. LaCasse continues to recommend proceeding forward with a rate increase for April 1, 2018 as approved by the Board at the September 7th meeting.

Next, Mr. LaCasse reviewed the July 2017 Cash Flow Report. He pointed out that the MainePERS balance is presently \$1.2 million. When the KWD State Revolving Fund loan reaches its capped amount, a portion of the invested money will be used to fund the balance of the Western Avenue Pumping Station (WAPS) capital project. Cash received and expenditures are both reflecting a higher monthly amount than typical. Mr. LaCasse explained that this is due to both receipt of and payment of funds for the WAPS project. Also noted was that in addition to \$150,000 from the invested checking account to aid in paying for the recent granular activated carbon (GAC) replacement project, the GAC reserve fund of \$154,816 has been depleted and will not be replenished. As had been discussed in a previous meeting and which has been approved by the Maine Public Utilities Commission, because this material has a useful life of several years, the next replacement will be capitalized rather than expensed.

C. Other

Trustee Fuller asked if the information requested at the September 7th meeting for a consolidated history of M-4 revenue and expenses from the year 2000 to the present has been compiled as of yet. Mr. LaCasse answered it is a work in progress and should be available for the next meeting.

ITEM 4: MOTION ISSUES

A. Proposal for M-4 Valuation

At the previous meeting, the Trustees made the decision to potentially hire Kleinschmidt Associates to aid in determining a minimum asking price and to provide a list of potential buyers for M-4. Mr. LaCasse has requested a cost proposal from Kleinschmidt Associates to provide this information and will present it to the Board when received.

B. Other

None

ITEM 5: TRUSTEES**A. Comments, Concerns, Ideas**

Trustee Boucher mentioned that Ranger Construction is in the process of renovating the China Lake Vassalboro boat launch. He added that a silt boom is set up in the area and is successfully containing materials from leaching into the lake.

While Trustee Boucher was speaking to the foreman of the boat launch project, the foreman relayed that he has spoken to numerous people who were interested in potentially purchasing the Fairfield land KWD has on the market. Mr. LaCasse commented that the foreman should direct these persons to contact him as he is always happy to speak to any interested parties. He added that he has spoken to several potential buyers who have contacted KWD and has informed them to submit an offer to him, and he would bring it before the Board for consideration. To date, no offers have been received. Mr. LaCasse also stated that Jeff Jolicoeur from Century 21 Surette is the realtor who has been hired to market the KWD properties in both Fairfield and Vassalboro.

Regarding a different subject, Trustee Richards mentioned that the excavator is arriving at the Masse Dam, Vassalboro, tomorrow to begin the planned deconstruction of the dam. This is one of the steps being performed in order to restore the alewife fish passage into China Lake. The Masse Dam removal has been scheduled a few times in the past but has been delayed mostly due to a coalition of local residents protesting the dam removal due to the fear of the decreased water in the stream, lowered property values, and concern that wildlife will be affected by the low water level. At one point, the Department of Environmental Protection rejected the application for removal in order to allow for additional public input.

On a different topic, Trustee Sanzenbacher mentioned that one of the candidates for KWD Trustee in the upcoming election is not only an Environmental Scientist at Colby College, but her focus is on clean water. She added that this candidate should be a valuable addition to the Board.

Regarding a different matter, Trustee Fuller mentioned that there has been recent news of micro plastic particles seeping into all bodies of waters including oceans, seas, lakes, and streams. These particles descend from many different sources, including but not limited to household products, clothing, and industrial processes. The implications for this wide stream element being in water bodies are not fully known yet, but there is concern that it could be detrimental to marine animal life and wildlife which feeds on the marine creatures. Trustee Fuller asked if KWD tests for this chemical in China Lake or its processed water. Mr. LaCasse answered that this is a relatively new concern, and as of yet, the Environmental Protection Agency has not issued required testing. There was some supposition that through the KWD filtering process, any of these particles would be removed.

B. Comments on KWD Vision Statement for Update

At the previous meeting, the Trustees were provided with a copy of the KWD Vision Statement which was formulated by Trustees and KWD staff in 2008. This statement is being reviewed and updated for use as a guideline of KWD's purpose, values, and goals for the next several years. The Trustees were asked to look over this document and bring any comments or proposed changes to today's meeting. Trustee Richards submitted a major revision of the document with suggestions for changes and these were provided to the other Board members at today's meeting. Trustee Richards offered that in respect to his comments, although the present document is decent, in order to communicate philosophy and expectations to the incoming General Manager, he made a few additions and re-arranged the document. He added that he offers these recommendations as a starting discussion point for formulating a revised vision statement. Mr. LaCasse noted that a vision statement typically reflects principles, philosophies, and goals and is a snapshot of what the utility is expected to look like at one point in the future. He commented that specific goals and action items to reach those goals should be a supplemental document. Trustee Dornish suggested the document should stress the fact that the KWD water is a reliable source-when you turn on your faucet you can trust you will have water and good quality water. He also recommended adding a statement that all constituents, including but not limited to employees, trustees, customers, others in the industry, and all organizations, are treated with dignity and respect. Trustee Hodsdon asked Trustee Dornish and the other Trustees to compose their ideas in writing. This subject, updating the vision statement, goals and action items documents, will be added to the agenda to be reviewed at length at the October 19th meeting.

Also in regards to the KWD Vision Statement, Trustee Hodsdon and the other Trustees concurred that the vision statement should be added to the Trustee packet provided to new Board members.

C. Other

Mr. LaCasse stated that to commemorate the WAPS capital project, a plaque will be created and mounted inside the building. This will be a 30" by 36" bronze plaque. Pictures of two building commemorative plaques, one for the KWD Business Office and one for the original WAPS, were circulated amongst the Trustees. Mr. LaCasse asked for input from the Board as to the information which should be presented on the new plaque. Besides the name of the Western Avenue Pump Station and dates of upgrade, names on this plaque include the Trustees, General Manager, District Engineer, Project Engineer, and contractor. After some discussion, the Board decided that the names of the Trustees who voted for the motion to commence this project will be on the plaque. In addition, Trustee Fuller recommended, and the other Board members agreed, that instead of listing the Trustee title beside each name, the municipality represented by the Trustee should be shown. Trustee Hodsdon suggested a dedication ceremony with the press invited might be warranted for the occasion.

Regarding a different subject, at a previous meeting Trustee Earickson had brought up the point that the Department of Defense and National Security Agency were urging companies to forego the use of the Kaspersky antivirus as it is owned by a Russian Company. Trustee Fuller asked if KWD has replaced the Kaspersky antivirus. Mr. LaCasse responded that KWD no longer utilizes Kaspersky and has now installed Norton.

ITEM 6: ENGINEER'S REPORT**A. Engineer's Report**

China Lake Elevation: 171.6
Stream Flow: 11cfs

After several years of planning, the new pumps are operational at the Western Avenue Pumping Station. Some of the systems were tested on Thursday, September 14th, with the remainders to be completed on Tuesday, September 19th. The last few weeks were a flurry to reach this point. The manifolds were completed and disinfected, and then samples were taken to confirm that the disinfection was effective. The pumps and variable frequency drives (VFD) were wired and tested. The supervisory control and data acquisition (SCADA) programming for the station was pretested to make sure the start would be as smooth as possible. During start-up when the first VFD was being configured, the surge suppression valve activated creating low pressure in some parts of the system, because the reclose setting did not match KWD's system. It had to have a minor adjustment, and then all was well.

The services on Clinton Avenue, Winslow, are being installed at a rapid pace. McGee has had up to three excavating crews on site to install services. The pace has allowed most of the services on the project to be installed. When the last block of services, Hallowell to Kidder, is completed, the side streets will be tied into the new main, and then the trench paving can be scheduled. The Town of Winslow is set to start on the hill portion of Clinton Avenue on September 18th.

Jefferson Longfellow, P. E.

Trustee Fuller inquired the age of the main being replaced in Clinton Avenue. Mr. Longfellow answered it was installed in 1905. Trustee Richards was curious as to the reasoning that main this old was not replaced at an earlier date. Trustee Hodsdon offered that main from this era continues to be functional even though the performance level might not be at 100 percent. He added that if the vintage main became problematic, it would be added to the priority list for replacement. Mr. LaCasse mentioned that older pipe was constructed to be thicker and sturdier and the integrity is better than pipe which was installed post war in the 1950's and 1960's. Mr. Longfellow commented that during that post war period there was rapid expansion and in addition to poor quality materials there were inferior installation methods.

Trustee Richards asked if KWD has a main replacement schedule. Firstly, Trustee Hodsdon mentioned that the Environmental Protection Agency Drinking Water Program and Clean Water Program are encouraging all utilities to develop an Asset Management Plan to include descriptions of all assets and timeline for replacement. Mr. Longfellow explained that KWD is in the process of completing its Asset Management Plan and has recently completed the steps of determining the likelihood of main failure and consequence (cost, repair time, and customers affected) of main failure. He added that KWD has a main replacement priority rating system with primary criteria being the main which is presently failing or has potential for failure. However, in addition to this, coordination with road reconstruction projects is also a huge consideration. Trustee Earickson inquired the amount of influence the road reconstruction projects have on the main replacement decisions. Mr. Longfellow answered that this is one of the top criterions. Mr. LaCasse stated that if the main is on the replacement list where there is scheduled road remediation, the replacement of this

main becomes more of a priority as KWD saves the cost of paving and can use these funds to upgrade more of its mains. If there are road projects scheduled for mains which are not presently on the replacement list, these mains are not automatically replaced. In addition to the main replacement priority list and rating system, KWD is in the process of updating its Master Plan which will aid in determining and scheduling water main replacements and will also be a guide for all future capital improvements.

Regarding the WAPS project, the temporary pumps are scheduled to be removed shortly. The pole has not been set yet in order to re-wire M-4 to the grid. The erection of this pole needs to be a joint effort between Central Maine Power and Fairpoint Communications.

Motion by Trustee Talbot, “to accept the Engineer’s Report as presented,” seconded by Trustee Sanzenbacher.

Vote: Motion carried unanimously.

ITEM 7: GENERAL MANAGER’S REPORT

A. China Lake Projects Update

Mr. LaCasse informed the Trustees that a citizen was concerned that there are many juvenile alewives in the West Basin of China Lake attempting to migrate to the ocean via the Outlet Stream dam. Mr. LaCasse explained that due to the near drought conditions and low lake level, KWD has been forced to maintain close to the minimum allowance flow to the Outlet Stream in order to maintain the China Lake water level according to the Department of Environmental Protection (DEP) regulations. He added that several schools of alewives will pass by the Outlet Stream Dam, and if there is not sufficient water flow, they circulate back out into the lake until there is flow and are able to migrate. Thousands of alewives have already been able to migrate out of the lake. Unless there is a season whereas there is greater than normal precipitation, this process will continue to occur annually until KWD begins the fall drawdown at the beginning of October when KWD attempts to release a maximum of 200 cubic feet of water per second out of the lake. That increased flow will allow for a greater volume of migrating alewives. In addition, the Masse Dam removal project is set to commence and the contractors do not want high water flow and thousands of alewives in the stream to contend with.

The citizen contacted Kathy Howatt at the DEP and voiced his concern regarding the alewives attempting to migrate and relayed to her that KWD should be opening the gates to allow water flow whenever the fish are present at the dam. Mr. LaCasse stated this would require continuous monitoring by KWD staff which is not practical. Nate Gray, who is the Department of Marine Resources rep for the Alewife Restoration Initiative project, was also contacted regarding this matter. Nate Gray understood and was satisfied with the present release and projected release of the alewives in October. Mr. LaCasse and Nate Gray had a conference call with Kathy Howatt, and after explaining all the circumstances, she felt the situation was being managed sufficiently. Nate Gray contacted and spoke to the citizen, and this person is appeased at the present time.

It was also mentioned that in 2016 there was a breach at the Outlet Stream Dam. There was unauthorized operation of the dam gates resulting in increased and unregulated flow into the Outlet Stream by a person who was concerned with the alewives being unable to migrate. Since that time,

KWD has taken precautions to prevent this from occurring by chaining the gates and installing a security camera.

B. Review of Damage Claim Re: WAPS Project

Mr. LaCasse explained that during the WAPS concrete phase of the project, although instructed to drive and park only on KWD property and the public right-of-way, an Auburn Concrete truck drove onto the parking lot of Hamelin's Furniture. Unfortunately, the weight of the truck created some deformities in the pavement. Hamelin's Furniture was concerned with this damage as they had had the parking lot repaved a couple of years ago at a cost of \$17,000. Hamelin's requested and received a quote from MacKenzie Contractors to shim and fill in the ruts and to overlay the total parking lot. Although all parties involved were being totally cooperative, Hamelin's Furniture contacted Attorney Lawrence Bloom regarding the damage. The first notification Mr. LaCasse received of a lawyer being involved is when he received a letter from Attorney Bloom regarding this situation. During the WAPS progress meeting the day following receipt of the letter, Mr. LaCasse provided a copy of the letter to T. Buck Construction and Wright Pierce Engineers. After the progress meeting, Mr. Longfellow and staff from Wright Pierce Engineers inspected the damage to the Hamelin's parking lot. Later that afternoon, Mr. LaCasse received a voice mail message from Attorney Bloom criticizing KWD for trespassing. In Attorney Bloom's original letter, he stated he would like to resolve this issue as expeditiously as possible. Mr. LaCasse, in a written response to his letter and voicemail, advised him that the KWD staff sought to assess the damage in order to come to an expeditious, mutual resolution as requested by Attorney Bloom.

Trustee Hodsdon asked the reason KWD is involved in this situation, as this issue should be directed to and settled by T. Buck Construction and Auburn Concrete. Mr. LaCasse answered that this will be the case and Attorney Bloom has been directed to address the concerns to the contractor. However, Mr. LaCasse pointed out that the contractors essentially work for KWD and Attorney Bloom's letters had been directed to KWD. Mr. LaCasse also made the suggestion that in order to have all the pavement elevations even, it would be reasonable for the repair and shim at Hamelin's to be in conjunction with the similar work which will be conducted at the WAPS. This idea seemed to be acceptable to Attorney Bloom.

Mr. Longfellow commented that T. Buck Construction was being totally cooperative as Mr. Buck had spoken to Hamelin's Furniture, admitting the mistake and stating they would repair the damages. In fact, T. Buck has Fine Line Paving & Grading lined up to conduct the job in conjunction with the WAPS work. Therefore, T. Buck was slightly mystified as to the reason a lawyer was contacted. Mr. LaPlante commented and gave several examples to the fact that KWD has continuously been a good neighbor to Hamelin's Furniture, even allowing Hamelin's paving contractor to park equipment in the KWD employee parking lot. Trustee Hodsdon inquired if the fact that T. Buck is willing to fix the damages has been relayed to Hamelin's in writing. Mr. Longfellow answered that he does not believe this has been done as of yet.

Mr. LaCasse stated that the paving at the WAPS, which now also may include the repair and shim at the Hamelin's Furniture parking lot, is scheduled to be conducted fairly soon. He will update the Board on this subject at the next meeting.

C. New Information Technology Consultant

As was mentioned at the September 7th meeting, KWD has now changed to a different company for its information technology (IT) consultant. KWD will now be utilizing API Technology. The previous KWD IT consultant has been working well with the new consultant transitioning pertinent information pertaining to all aspects of the KWD computerized systems. API will be providing KWD with several proposals for upcoming projects.

D. Waterville Order for Extension of Paper Street

As was discussed at the previous meeting, the Waterville City Council voted to extend the paper streets which contain KWD main and Waterville Sewerage District main for another 20 years rather than vacate the streets to the abutters. If the streets had been vacated to the abutters, the land would have become private property, and this could have created access issues for KWD when pipe maintenance becomes necessary. Mr. LaCasse stated KWD should take action to either acquire easements or purchase these properties before the end of this 20-year moratorium. Trustee Hodsdon suggested investigating if the City of Waterville would be willing to vacate these properties to the utility(ies) rather than the abutters. Mr. LaCasse commented that this could be a possible solution; however, there are a few properties of which ownership and property title is unclear. With the understanding that the majority of these paper streets occurred decades ago, Trustee Hodsdon proposed that going forward and in order to avoid this concern, KWD should obtain an easement before providing water to any new developments.

E. Other

None

Motion by Trustee Earickson, “to accept the General Manager’s Report as presented,” seconded by Trustee Sanzenbacher.

Vote: Motion carried unanimously.

ITEM 8: EXECUTIVE SESSION, (MRSA Title 1, Section 405-6D, Discussion of Upcoming Collective Bargaining Between KWD and Teamsters Local No. 340)

At 9:00 a.m. motion by Trustee Earickson, “to enter Executive Session under MRSA Title 1, Section 405-6D, to discuss upcoming collective bargaining between KWD and Teamsters Local No. 340,” seconded by Trustee Richards.

Vote: Motion carried unanimously.

At 9:16 a.m. President Hodsdon brought the Board out of Executive Session.

ITEM 9: PUBLIC PARTICIPATION

None

Motion by Trustee Earickson, “to adjourn the meeting,” seconded by Trustee Dornish.

Vote: Motion carried unanimously.

Meeting adjourned at 9:17 a.m.

Sue Markatine, Recording Secretary