

**KENNEBEC WATER DISTRICT  
REGULAR BOARD OF TRUSTEES MEETING  
THURSDAY – NOVEMBER 15, 2018 at 7:30 AM**

The meeting was called to order at 7:30 a.m. by President Hodsdon.

Trustees present: Al Hodsdon, President; Karl Dornish, Vice-President; J. Michael Talbot, Treasurer; Allan Fuller, Clerk; Jeff Earickson, Assistant Treasurer; Mark McCluskey, Trustee; Frank Richards, Trustee; Denise Bruesewitz, Trustee; Amy Stabins, Trustee

Trustees absent: Alex Wild, Trustee

Mark McCluskey, Trustee, joined the meeting at 7:38 a.m.  
Denise Bruesewitz, Trustee, joined the meeting at 7:38 a.m.  
Mike Talbot, Treasurer, left the meeting at 7:48 a.m.

Also present: Roger Crouse, General Manager; Jeff Longfellow, KWD Engineer; Matt Zetterman, KWD Director of Water Quality; Benny LaPlante, KWD Customer Service Manager/Safety Coordinator; Jared Bragdon, KWD Operations Superintendent; Sue Markatine, Recording Secretary

**ITEM 1: INTRODUCTION OF GUESTS**

None

**ITEM 2: REVIEW AND APPROVE THE MINUTES OF THE REGULAR BOARD OF TRUSTEES' MEETING OF NOVEMBER 1, 2018.**

Motion by Trustee Talbot, "to accept the minutes of the Regular Board of Trustees' Meeting of November 1, 2018," seconded by Earickson.

Vote: Motion carried unanimously.

**ITEM 3: FINANCIALS**

**A. Account Warrant**

Motion by Trustee Talbot, "to ratify the total warrant of checks released for \$117,959.97," seconded by Trustee Earickson.

Vote: Motion carried unanimously.

**B. 2019 Budgets**

**a. Capital Budget**

As part of their Board packets, the Trustees were provided with a copy of the preliminary proposed 2019 Capital Budget. At today's meeting, the Department Managers explained the individual item/project requests for their respective departments. Mr. Crouse mentioned, for the

December 6<sup>th</sup> meeting, he will provide the Board with the proposed 2019 Operating Budget and Cash Budget. Trustee Fuller requested that KWD consider adding to the 2019 Capital Budget the instrument purchase and project which will allow the continuous monitoring and real time reporting of water-quality data for China Lake. In addition, whether an addition to the Capital Budget or Operating Budget, Trustee Fuller recalled that the Board had previously authorized the exploration of improving the security surrounding the KWD China Lake intake pipe.

**C. Other**

None

**ITEM 4: MOTION ISSUES**

None

**ITEM 5: TRUSTEES**

**A. Comments, Concerns, Ideas**

Trustee Hodsdon commented that he was contacted by a customer who had concerns regarding his driveway when a new service was installed at an abutting home. This customer commended the KWD Operations and Maintenance crew on their efficiency and professionalism.

Trustee Dornish inquired if the driveway service-box areas which were partially excavated on Frankwood Drive, Winslow, would be repaired before construction season ends. Mr. Bragdon answered that one has been recently paved. However, due to the several days of rainy and cold weather, others will be buffered with cold patch until the permanent paving can be set in the spring.

Trustee Earickson inquired if M-4 is generating. Mr. Longfellow answered that there has been a mechanical failure, and M-4 is currently not operational. Trustee Fuller requested a copy of the Kleinschmidt Associates M-4 Evaluation Draft Report.

Trustee McCluskey stated that he had a concern regarding the equipment being utilized to retain the silt from leeching into China Lake at the Causeway Road bridge replacement project.

**ITEM 6: GENERAL MANAGER'S REPORT**

**A. Power Usage at Western Avenue Pump Station**

Mr. Longfellow reported that the energy analysis for the Western Avenue Pump Station (WAPS) shows an approximate \$500 monthly cost savings due to a decrease in the cost of power and the higher efficiency pumps.

**B. Update on Selection of Public Communication Firm**

The selection committee has narrowed the field down to two potential public communications consultant firms. These two firms will be interviewed by the committee in the upcoming week.

**C. Update on New Operations Center Project**

Several consulting firms attended a pre-submission meeting and toured the South Street Operations. The Statement of Qualifications due date is December 4<sup>th</sup>. There is also real estate agent involvement for the search of potential land for the operations center.

**D. Other**

Mr. Crouse provided the Board with information from the CNN website regarding a water-quality issue in another state, pointing out that water quality continues to be in the news nationwide and in many cases is reported inaccurately. KWD will continue to strive to ensure that the correct information is conveyed to the public.

Motion by Trustee Earickson, “to accept the General Manager’s Report as presented,” seconded by Trustee Dornish.

Vote: Motion carried unanimously.

**ITEM 7: EXECUTIVE SESSION – MRSA TITLE 1**

**A. Other**

At 9:08 a.m., motion by Trustee Earickson, “to enter Executive Session under MRSA Title 1, Section 405-6A, Personnel Issues, and MRSA Title 1, Section 405-6C, Real Estate Transactions,” seconded by Trustee Fuller.

Vote: Motion carried unanimously.

At 9:37 a.m., President Hodson brought the Board out of Executive Session.

**ITEM 8: PUBLIC PARTICIPATION**

None.

Motion by Trustee Earickson, “to adjourn the meeting,” seconded by Trustee Fuller.

Vote: Motion carried unanimously.

Meeting adjourned at 9:38 a.m.

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Sue Markatine, Recording Secretary